

UTILITIES SERVICE BOARD MEETING
September 22, 2003

UTILITIES SERVICE BOARD MEETINGS ARE RECORDED ELECTRONICALLY OR STENOGRAPHICALLY AND ARE AVAILABLE DURING REGULAR BUSINESS HOURS IN THE OFFICE OF THE DIRECTOR OF UTILITIES.

Board President Swafford called the regular meeting of the Utilities Service Board to order at 5:00 p.m.

Board members present: Tom Swafford, Jeff Ehman, Jeff White, Sam Vaught, Tim Henke, Dick Eherenman, and ex-officio members Tim Mayer and Tom Micuda. Staff members present: Mike Bengtson, Margaret Dalle-Ave, Jonathan Heald, John Langley, John Trotter, Steve Drake, Steve Saulter, and Mike Hicks. Also present: Donnie Ginn and Ashu Shirolkar representing Black & Veatch, Hank Hewetson and Mark Menefee representing Indiana University, and Gary Kent.

ROLL CALL:

6 members present.

MINUTES:

Board member Eherenman requested that the following changes be made in the minutes of the September 8, 2003, Utilities Service Board minutes:

Page 1, section entitled CLAIMS, first word, remove the name Eherenman and insert the name White.

The requested change was made by the Secretary.

WHITE MOVED AND VAUGHT SECONDED THE MOTION TO APPROVE THE MINUTES OF THE SEPTEMBER 8, 2003, MEETING AS AMENDED. MOTION CARRIED. AYES.

CLAIMS:

In connection with claim no. 0391476 Board member Henke requested that he see a copy of the contract with O. W. Krohn & Associates and meet with staff members to review the project.

VAUGHT MOVED AND EHMAN SECONDED THE MOTION TO APPROVE THE CLAIMS AS FOLLOWS:

CLAIMS 0391449 THROUGH 0391531 INCLUDING \$320,920.55 FROM THE WATER OPERATIONS & MAINTENANCE FUND FOR A TOTAL OF \$320,920.55 FROM THE

WATER UTILITY; CLAIMS 0330920 THROUGH 0220978 INCLUDING \$303,075.38 FROM THE WASTEWATER OPERATIONS & MAINTENANCE FUND AND \$1,497.24 FROM THE WASTEWATER CONSTRUCTION FUND FOR A TOTAL OF \$304,572.62 FROM THE FROM THE WASTEWATER UTILITY; AND CLAIMS 0370067 AND 0381066 INCLUDING \$1,931.85 FROM THE WASTEWATER/STORMWATER FUND FOR A TOTAL OF \$1,931.85 FROM THE WASTEWATER/STORMWATER UTILITY. TOTAL CLAIMS APPROVED – \$627,425.02. MOTION CARRIED. 6 AYES. 1 MEMBER ABSENT (MURPHY).

REPORT ON STORMWATER CREDIT MANUAL – FIRST HEARING BEFORE THE UTILITIES SERVICE BOARD:

Assistant Engineer Heald showed a PowerPoint presentation covering the proposed stormwater credit manual. (A copy of the presentation is attached to the minutes.) Mr. Heald explained that this is only in draft form at the present time. Mr. Heald asked for comments from Board members and members of the public. The matter will be brought to the Board meeting on October 6, 2003, or October 20, 2003, for possible approval.

Board member Henke requested the following information: estimate of number of customers who pay \$25.00 or more a month and a better definition of infrastructure.

Board Vice President Ehman inquired about an explanation of whether natural systems apply.

Board President Swafford asked all Board members to review this matter, give comments to Jonathan Heald, and be ready to discuss the matter further at the October 6, 2003, meeting.

CONTRACT FOR BLUCHER POOLE WWTP IMPROVEMENTS AND DILLMAN WASH WATER TANK PAINTING:

WHITE MOVED AND EHERENMAN SECONDED THE MOTION TO APPROVE THE BLACK & VEATCH CONTRACT FOR THE BLUCHER POOLE WWTP IMPROVEMENTS AND DILLMAN WASH WATER TANK PAINTING. MOTION CARRIED. 6 AYES. 1 MEMBER ABSENT (MURPHY).

Board member White left the meeting at this time.

CONTRACT AMENDMENT B FOR MONROE WTP IMPROVEMENTS:

EHERENMAN MOVED AND HENKE SECONDED THE MOTION TO APPROVE AMENDMENT B TO THE BLACK & VEATCH CONTRACT FOR MONROE WTP IMPROVEMENTS. MOTION CARRIED. 5 AYES. 2 MEMBERS ABSENT (MURPHY AND WHITE).

OLD BUSINESS:

Tim Henke –

Board member requested an update on the Micro Motors project. Assistant Engineer Bengtson reported that some changes were necessary because of costs of easements. There is now another location that will shorten the project. Survey work has been done by Bledsoe Tapp & Riggert and has been forwarded to Greeley & Hansen.

NEW BUSINESS:

No new business was presented.

SUBCOMMITTEE REPORTS:

Rules & Regulations Subcommittee -

Board member Eherenman reported that the Rules & Regulations Subcommittee met on September 9, 2003, to review a request to declare patio homes a single family residence and qualify the owners for the summer sewer average. This matter is being further reviewed, and a decision will be made in the near future.

Ad Hoc Subcommittee –

Board Vice President Ehman stated that the Ad Hoc Subcommittee met on September 10, 2003, to discuss storm utility issues. Only one Board member was present; therefore, the meeting will be rescheduled.

STAFF REPORTS:

John Langley –

Assistant Director Langley reported that the first annual Labor Management Committee picnic was held at Karst Park on September 26, 2003.

Jonathan Heald –

Assistant Engineer Heald presented Board members with an interdepartmental memorandum from Utilities Director Phillips re. the stormwater billing policy for unbilled parcels. (A copy of the memo is attached to the minutes.)

PETITIONS AND COMMUNICATIONS:

Tim Henke –

Board member Henke acknowledged the receipt of the July financial statements. (A copy of the statement for each utility is attached to the minutes.) Mr. Henke stated that he believes the statements are misleading and need to be revised.

Jeff Ehman –

Board Vice President Ehman requested information on flow meters. Assistant Director Bengtson reported that he will gather the requested information and present it to Board members at a future meeting.

Tom Swafford –

Board President Swafford reported that a meeting of the Finance Subcommittee needs to be scheduled when Utilities Director Phillips is present to discuss the final audit report received from the Indiana State Board of Accounts. Members of the Subcommittee will be contacted when this meeting is scheduled.

ADJOURNMENT:

The meeting was adjourned at 6:52 p.m.

L. Thomas Swafford, President